**Cherese George** La Pena Valley, Point Pleasant Park. Block 22Laventille.  
(868) 344-8706 [cheresegeorge0@gmail.com](mailto:cheresegeorge0@gmail.com)

**EDUCATION**

**University of the West Indies, ST. Augustine**  2012-2016BA. History and courses taken toward a minor in Sociology

**South East Port-of-Spain Secondary School**  2010-2012 CAPE A’ Levels 5 Units

**Barataria North Secondary School**  2005-2010  
CSEC O’ levels 6 Units

**WORK EXPERIENCE**

**Courts Unicomer** August to October 2016 **Customer Service Representative**

* Booked accounts for cash and credit purchases
* Provided information on courts range of services
* Placed price tags and promotional flyers around the store when needed

**Vagus MRI**  August 2014  
**Data Collector**

Collecting data from residents living in Housing Developments across the East-West corridor on behalf of the Housing Development Cooperation.

**SRS Tours and Travel** July to December 2013 **Secretary**

* Assisted in the organisation of travel arrangements for customers
* Performed general office duties
* Corresponded important messages to the travel agent

**Subway Sandwich** **Artiste** August 2012 Prepared products to customers requirements

Received customers’ orders

Maintained a sanitary environment for customers Provided superior customer service

**VOLUNTEER EXPERIENCE/CO-CURRICULAR**  
Radio Emergency Associated Communications Team (REACT) 2013 Trainee   
Heroes Foundation 2012-2013 Member

**RELEVANT SKILLS** Basic knowledge of Microsoft Office Organisational Skills Interpersonal Skills Communication Skills